

Board Positions

Taken From Article IV of NDYP Bylaws **BOARD OF DIRECTORS**

- A. Membership.
1. The membership of the Board of Directors (Board) shall consist of one representative appointed by each recognized young professional organization in the state.
 2. The Board may elect additional representatives to serve on the Board.
 3. The Board may appoint a Coordinator who shall be an ex officio voting member of the Board.
- B. Substitutions. On a meeting-by-meeting basis, an appointing entity may substitute a member to serve in place of one of the regular members.
- C. Dismissal. Failure to attend three or more consecutive Board meetings without notifying the Chairman may be construed as the basis for replacement and action by the Board.
- D. Nonvoting Membership. The Board may designate non-voting members to serve on the Board.
- E. Terms.
1. Terms of Board members shall be one year in length, beginning in June with board elections.
 2. If a newly recognized young professional organization appoints a representative on the Board in midterm, that individual will have full voting rights until Board elections, at which time they must be reappointed by their network.
- F. Meetings. The Board shall meet at least once a quarter at the call of the Chair.
- G. Quorum. A simple majority of Board members is required for quorum to conduct business.

Job description (note: this is not part of our bylaws)

As a board member of the NDYP, we expect you to represent the organization to the best of your abilities. This includes:

- Come prepared and ready to engage at all board meetings. If you cannot attend a board meeting, please let the coordinator know beforehand. Failure to attend three board meetings without notification is grounds for dismissal.

- Serve on at least one committee. The NDYP offers many opportunities for different levels of involvement, from temporary committees to long standing committees (such as new membership).
- Be familiar with the history of the NDYP and the organizational values when presenting about the NDYP or speaking for the NDYP. The NDYP offers a organizational history as well as a brief overview. Please use this when publicly representing the organization. If you are unsure if you should be speaking for the NDYP at an event, please contact the Chairperson or Coordinator.
- All service on the NDYP board is for no personal gain. If you find a potential conflict of interest for yourself or others, it is your duty as a board member to report it to the Chairperson or Coordinator at once.
- Be familiar with the bylaws and any financial obligations of the organization. It is your duty as a board member to hold the organization responsible to its mission and all financial duties. Currently, the NDYP exists under the 501C3 status of Women and Technology, DBA Center for Technology & Business.

Time Commitment

Varies, depending on season, events, etc. General range: between 1 and 5 hours a month. Term is one year. Minimum monthly requirements:

- Board meeting (bimonthly, 1 hour)
- Committee meetings (varies)

Necessary skills

Passion for North Dakota and the people who live here. Other helpful skills include word processing, spreadsheet, or powerpoint knowledge. Web design or layout, photography, editing, fundraising, coalition building, accounting, note taking, and other skills are all welcome as well! NDYP welcomes you to use the skills you already have, or explore other areas to learn new skills. We will supply training needed as much as possible.

Benefits

- Form a personal network across North Dakota
- Meet like minded people who want to change our state for the better
- Have a front row seat at the table as you represent YP to North Dakota's leaders in government, business, and education
- Resume builder – show experience in fronting an organization, handling press, media